



BREAMORE PARISH COUNCIL

Clerk to the Council: Victoria Eden
24 Lyster Road, Fordingbridge, Hampshire SP6 1QY
Tel: 01425 655707
Email: parish.clerk@breamore.gov.uk
Website: www.breamore.gov.uk

Minutes of the Parish Council Meeting of BREAMORE PARISH COUNCIL Held in Hulse Hall on Monday 11th March 2019 at 7.30pm

PRESENT: Cllr Lynne Aggas in the Chair, Cllrs Michael Hulse, Micky Pain (co-opted after 18.164), Anthony Swift and Peter Turner with Vicky Eden (Clerk), County Cllr Edward Heron (leaving at 8.25pm during 18.170 b) and 3 members of the public in attendance (leaving after 18.168).

18.161 Attendance Register and Apologies for Absence: Attendance Register completed by those present. Apologies received and accepted from Cllrs Cain and Harling.

18.162 Declarations of interest: Cllr Swift (and after co-option Cllr Pain) declared an interest in 19/10031 - abstaining from discussion and vote; Cllr Hulse declared an interest in FP17 - abstaining from discussion

18.163 Minutes of previous meeting on 07/01/2019: Following a review of the minutes, it was unanimously **RESOLVED** that this set of minutes be accepted as an accurate record and were duly signed by the Chairman.

18.164 Casual Vacancy: The Clerk advised that Micky Pain had applied for the role of parish councillor and that his resume had previously been forwarded to the parish councillors for their consideration. The Clerk confirmed that the electoral register had already been checked so that eligibility was confirmed. Micky Pain introduced himself to the members before leaving the room to allow the members to discuss his application. It was **RESOLVED** for Micky to be co-opted onto the Council and, following an unanimous vote, he was invited to join the table by the Chairman. The new member read and completed his Declaration of Acceptance of Office form, which was counter signed by the Clerk. He had previously been forwarded the Code of Conduct adopted by the council, copies of the standing orders and financial regulations, and was made aware of The Good Councillors Guide which will be forwarded on by the Clerk. The Clerk is to ensure that the Register of Members' Interests form is completed & forwarded to the Monitoring Officer at NFDC within 28 days of the meeting.

18.165 Matters arising from previous minutes not appearing as agenda items:

1. Parish Council email addresses - Set up information has been forwarded to two members who are not yet using their parish council email address.
2. Creation of a Parish Discussion Forum: Cllr Turner updated the council following correspondence from Hale Parish Council. Clerk is to return to the Chairman advising that Breamore Parish Council would be willing to discuss the set up of a Parish Discussion Forum
3. Parish Council Elections 2019: These will take place on 2nd May 2019 and information has been forwarded to parish councillors by email. Further information, including nomination forms, can be found via the following link:

<http://www.newforest.gov.uk/article/18797/TOWN-AND-PARISH-COUNCIL-ELECTIONS-2019>

Councillors and interested residents are reminded that nominations may be submitted from 22nd March 2019 to 4pm 3rd April 2019 and must be delivered by hand to NFDC, Appletree Court in Lyndhurst

4. Internal Audit: The Clerk advised that this is to be held on 11th June 2019

The Chairman moved an item on the agenda as the resident wishing to canvas local opinion on the rerouting of FP17 prior to submitting a formal application was present at the meeting.

18.167 Hedges and Footpaths:

- Possible changes to FP17: Following on from discussion at the previous meeting, the Chairman advised that the parish council had considered the rerouting of FP17, with several members having walked the new route. It was felt that Breamore Parish Council would be unable to support a reroute of the footpath as it may set a precedent in the village. It was also noted that the new route is less convenient than the existing one and that the resident was aware of the Right of Way when purchasing the property. It was noted that written comments can be submitted during the formal consultation process.

18.168 Public Participation Session: A resident expressed concern at the slow progress in relation to addressing safety concerns on the A338. Cllr Heron advised that, following on from the receipt of the SDR data, the Road Safety Team is now looking at accident data in the area. The police van will also revisit the parish and following this, further SDR deployment will take place to see if vehicle speed is reduced. It is then anticipated that a representative from the Road Safety Team will be able to attend a future parish council meeting to advise members and residents of safety measures that can be undertaken in the parish.

Further concerns were raised by members and residents. It was noted that road safety should be a priority given that Breamore Primary School is located on the A338 and continues to actively work on its travel plan. At Cllr Heron's suggestion, Clerk is to contact Hampshire Highways to see if some '20 Is Plenty' signs are available. It was also suggested that a poster competition could be arranged within the school for suitable signage on the village gateways. Some road safety measures (i.e. islands) also need refreshing and it was reiterated that more should be done to increase the visual village appearance, although concerns were expressed that Hampshire Highways remove local signage which enhance the idea that drivers are entering a village. Cllr Heron advised that drivers visibility will always take priority although such signs can be collected from the depot.

18.169 Report by County and District Cllr: Cllr Heron advised that the bridge works in Fordingbridge had been completed ahead of schedule and that he would liaise with Hampshire Highways in relation to the removal of signage. Work is to start shortly in the main Fordingbridge Car Park and Whitsbury Road.

Clerk also advised the county councillor that concerns had been raised by Woodgreen Parish Council in relation to the road from the A338 in Breamore to Woodgreen. On the left hand side, between Chubb's Trunk and the brick mill bridge, there is a stream which was protected by railings. However, these railings are now falling into the stream, with their concrete posts having been uplifted so that the road is effectively falling into the stream. There is a real danger that a vehicle could end up in the stream as the brambles are not a sufficient barrier. On the other side of the road, there is an overgrown yew tree which forces drivers into the middle of the road, making matters worse. This has been reported to Hampshire Highways accordingly.

Cllr Heron confirmed that he will liaise with the planning department in relation to the concern expressed about rubbish in a field leading to Burgate. It was also noted that it is hoped that the disused railway footpath will be extended through Fordingbridge into Sandleheath. The recent report of flytipping on this path was highlighted.

18.170 Planning

a) Planning Applications:

a. Planning Applications Received:

APPLICATION NO: 19/10031

TYPE: Full Planning Permission

SITE: The Old Telephone Exchange, Salisbury Road, Breamore SP6 2DH

DESCRIPTION: Use as storage

Following discussion, the members **RESOLVED** the following in relation to the above planning application:

PAR5: We are happy to accept the decision reached by the District Council's Officers under their delegated powers.

b. Planning Application Decisions:

APPLICATION NO: 18/11633

TYPE: Listed Building Alteration

SITE: Old Forge, Salisbury Road, Breamore SP6 2EA

DESCRIPTION: Retention of timber staircase as installed (Application for Listed Building Consent)

DECISION: Granted Subject to Conditions

Clerk confirmed that she had attended the Committee Meeting on 13th February 2019 and read out a report on behalf of the parish council. It was noted that a further possible breach (EN/19/0058) had been reported in relation to this property.

County Cllr Heron left the meeting at 8.25pm

c. Tree Apps:

Case Ref: CONS/19/0055

Proposed Works: Fell 2 x Leylandii trees

Site Address: Priory View, Salisbury Road, Breamore, SP6 2EA

DECISION: Raise no objections

d) Other Planning Matters: The Clerk advised that possible breach EN/18/0497 is still being investigated and is in contact with NFDC accordingly. The Clerk was advised that a listed building consent application in relation to greenhouses should be forwarded shortly.

Parishioners are reminded to report any concerns in relation to breaches of planning online via the NFDC website at <http://www.newforest.gov.uk/article/13705/Enforcement> or contact Clerk.

18.171 Roads & Ditches:

- a) To receive update and report new concerns: Several concerns about the road into Woodgreen have been reported including the damaged railings by the stream near Breamore Mill Bridge (see 18.169); potholes and the damaged reflective post by Breamore Mill Bridge. Potholes near the Marsh and Breamore Church have been reported whilst a further pothole and damaged drain cover on the A338 are also to reported online.
- b) To receive update in relation to safety measures on the A338 - (see 18.168)
Parishioners are reminded to report any Highways concerns online via the HCC website at <http://www3.hants.gov.uk/roadproblems> or contact Clerk.

18.172 Hedges and Footpaths:

- Possible changes to FP17: See 18.167
- Flytipping on disused railway line: This has been reported to NFDC and Countryside Access Team is also aware (also see 18.169)
- Cutting Lists 2019: FP10 cannot be on list as it is across pasture land and Clerk is to see if FP4 can be added to the 2019 list.
- Any new concerns: No further concerns raised.

Parishioners are reminded to report any concerns in relation to Rights of Way online via the website at <https://www.hants.gov.uk/landplanningandenvironment/rightsofway/reportaproblem> or contact Clerk.

Parishioners are also reminded to report any concerns in relation to fly tipping online via the NFDC website at <http://www.newforest.gov.uk/article/7937/Fly-tipping> or contact Clerk.

18.173 Parish Lengthsman:

- a) The lengthsman's last visit was on 4th March 2019 and Clerk is to update members once completed worksheet received.
- b) Members and parishioners are reminded to forward new tasks to Cllr Turner for the lengthsman's next visit on 3rd May 2019. Further to 18.168, it was reiterated that more should be done to increase the visual village appearance so parish lengthsman will continue to trim brambles and vegetation on footpaths alongside the A338.

18.174 Hulse Hall - Constitutional Relationship between Breamore Parish Council and Hulse Hall Management Committee: Trustee Meeting was agreed to discuss matters further.

18.175 Annual Parish Meeting 2019: Date agreed as Wednesday 24th April 2019 and County Cllr Heron to be contacted about possible speaker from Hampshire County Council to provide update about recycling.

18.176 Repair to Bus Shelter following accident on 7th December 2018: No further update as no correspondence received from homeowners insurance company. Bin has been requested from NFDC. Clerk to see if another parish council noticeboard can be put up at Hulse Hall.

18.177 Recruitment of New Clerk: Advertisement to be forwarded to all councillors for approval. Clerk to liaise with other councils in relation to a possible job share.

18.178 Breamore News and Views: The members expressed disappointment that the recent Casual Vacancy notice was unable to be published in the last edition of Breamore News and Views due to a lack of space, even though an annual donation is made by the Parish Council towards this publication. It was noted that the parish council does not have a noticeboard at the present time and that 3 ½ pages of this edition were used for future advertising of the magazine. Clerk to see if Clerk's job advert can be published in the next edition Breamore News and Views and report back.

18.179 Risk Assessment: Updated document presented to and approved by the parish council.

18.180 Asset Register: Clerk is liaising with internal auditor and will report back at next meeting. Members to consider employing a surveyor to ensure that up to date insurance values are in place.

18.181 Correspondence: The Clerk presented an overview of correspondence to councillors - Appendix 1. Consultation periods were highlighted and attention was drawn to the following:

5. 20/01/2019 - Hulse Hall Management Committee - Notification of water leak at Hulse Hall
9. 22/01/2019 - HALC - Guidance Note - Accessibility Regulations Website and Mobile Applications - Deadline: 23/09/2020 for existing websites created before 23/09/2018

10. 27/01/2019 - New Forest Bike Project
13. 30/01/2019 - Hale Parish Council - Notes of Housing Information Meeting - 16th January 2019
- Attended by Chairman
18. 07/02/2019 - NFDC - New Forest Spring Clean - 22/03/2019 - 23/04/2019
21. 12/02/2019 - HALC - Making Tax Digital - Where a council is not VAT-registered and reclaims using a VAT126 form, it will NOT be affected during 2019/20, nor does it seem likely this will change in 2020/21.
25. 15/02/2019 - NFNPA - New Forest District Council and National Park Authority Tree Teams - As from 1st April 2019 New Forest National Park Authority will no longer manage protected trees or Development Management matters for New Forest District Council.
28. 19/02/2019 - HALC - Fly-Tipping Flyer - To be displayed on website
30. 25/02/2019 - HALC - New Consultation: Introducing a Deposit Return Scheme - Deadline for Comments 13/05/2019
36. 04/03/2019 - Hulse Hall Management Committee minutes - 11th February 2019 and Agenda 04.03.2019
39. 08/03/2019 - Hampshire Legal Services - Updated Charging Rates and Standard Terms and Conditions

18.182 Financial report:

Bank of Ireland - £7998.85

a. Income - Nil

b. Expenditure: The members **RESOLVED** to approve the following cheques and they were signed accordingly

Cheque No	Payee	Details	TOTAL COST
431	Victoria Eden	Clerk's salary - February and March 2019, with home working allowance (£287.02); anti-virus expenses (£59.99), stationery (£10.97) and postal expenses (£1.68)	£359.66
432	New Forest Disability	Grant Aid	£25
433	New Forest Citizens Advice	Grant Aid	£25

c. Grant Aid Requests: Grant Aid: The Clerk confirmed that requests for Grant Aid had been received throughout the year from the following charities: New Forest Disability, New Forest Citizens Advice and War Memorials Trust Following a discussion, the parish council **RESOLVED** that the following organisations would receive Grant Aid as detailed below as villagers were currently benefiting from their services and the funds would help the organisations to continue with their work:

New Forest Disability	£ 25
New Forest Citizens Advice	£ 25

18.183 Reports of Parish Council Representatives and Meetings attended:

- a) **Hulse Hall:** Nil to report as parish council representative unable to attend committee meeting although it was noted that the water pressure is now weak following repair of water leak.
- b) **Police Liaison:** Nil to report
- c) **NF Consultative Panel:** Nil to report
- d) **NW Quadrant:** The Chairman attended the meeting on 4th March 2018.
- e) **AONB:** Nil to report
- f) **NFALC Meeting:** Future meeting on 25th April 2019. Clerk hopes to attend
- g) **Rook, Dodington and Johnson Charities:** Nil to report
- h) **Flood Warden Report:** Nil to report

18.184 Matters on next agenda: Regulatory Documentation, Asset Register, Insurance Review, Draft End of Year accounts

18.185 Date of Next Meeting: It was agreed for annual parish council meeting to be held on Monday 13th May 2019 at 7.30pm in Hulse Hall.

The Chairman closed the meeting at 9.52pm.

Minutes, including appendices and other documentation, can also be found on our website:
www.breamore.gov.uk

These are draft minutes until approved at the next meeting.