



BREAMORE PARISH COUNCIL

Clerk to the Council: Victoria Eden
24 Lyster Road, Fordingbridge, Hampshire SP6 1QY
Tel: 01425 655707
Email: parish.clerk@breamore.gov.uk
Website: www.breamore.gov.uk

Minutes of the Parish Council Meeting of BREAMORE PARISH COUNCIL Held in Hulse Hall on Monday 5th November 2018 at 7.30pm

PRESENT: Cllr Lynne Aggas in the Chair, Cllrs Michael Hulse (arrived at 7.36pm - 18.130), Hilary Bowen, Simon Cain, Paul Harling, and Peter Turner with Vicky Eden (Clerk), Cty Cllr Edward Heron (left at 8.12pm - 18.132) and 4 members of the public in attendance (left at 8.05pm - 18.131).

18.127 Attendance Register and Apologies for Absence: Attendance Register completed by those present. It was confirmed after the meeting that apologies had been received from Cllr Swift.

18.128 Declarations of interest: Cllr Hulse declared an interest in Footpath 17 when he arrived

18.129 Minutes of previous meeting on 03/09/2018: Following a review of the minutes, the clerk amended item 18.115 to reflect FP17 and not FP14. It was then unanimously

RESOLVED that this set of minutes be accepted as an accurate record and were duly signed by the Chairman.

18.130 Matters arising from previous minutes not appearing as agenda items:

1. Parish Council email addresses - 4 members are now using their parish council email addresses. It was noted that it is recommended best practice for all members to use parish council and not personal email addresses to meet both GDPR requirements and address Freedom of Information requests. Set up information to be forwarded to relevant members.
2. Signage - The Clerk advised that all concerns with Highways signage should be reported online at the following address:
<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/brokensigns>
An update was given on private signage with the school looking to design one sign and further liaison continuing with Historic England on other private signage. Rights Of Way signage to be looked at shortly by the Countryside Access Team, following completion of current projects.
3. Training - The Clerk advised that Cllr Swift is to attend the Knowledge and Core Skills on 14/11/2018 and Cllr Aggas is to attend Appraisals Training on 13/11/2018
4. Archiving - The Clerk advised that she had begun to archive parish council documentation, with records being delivered to Hampshire Records Office on 09/10/2018

18.131 Public Participation Session: Members of the public present expressed further concerns about excessive speeding on the A338, particularly with vehicles overtaking by the junction going towards Fordingbridge, and examples of recent near misses were given. County Cllr Heron advised that he would chase SDR deployment and, once the data is analysed, a site meeting would be arranged with Highways engineers, police, parish councillors and concerned parishioners to establish what can be done to improve safety.

Four members of the public left at 8.05pm

18.132 Report by Cty Cllr - County Cllr Heron gave information on the new Town and Parish Council Investment Fund being launched. He also advised that the New Forest District (Outside The National Park) Local Plan 2016-2036 Part 1: Planning Strategy has now been submitted to the Secretary Of State. It was also noted that the parish lengthsman may be able to fix rights of way signage with the Countryside Access Team delivering materials to the village.

Cty Councilllor Edward Heron left at 8.12pm

18.133 Planning

a) Planning Applications:

APPLICATION NO: 18/10817

TYPE: Listed Building Alteration

SITE: SHEPHERDS COTTAGE, RECTORY LANE, BREAMORE SP6 2EH

DESCRIPTION: Demolition and re-instatement of coal bunker; re-instate stable door

Following discussion, the members **RESOLVED** the following in relation to the above planning application:

PAR5: We are happy to accept the decision reached by the District Council's Officers under their delegated powers.

b) Planning Application Decisions

APPLICATION NO. 18/10659

SITE: ROBERTS COTTAGE, THE MARSH, BREAMORE SP6 2EJ

DESCRIPTION: Boundary wall

DECISION: Granted Subject to Conditions

APPLICATION NO. 18/11019

SITE: THE OLD PINE STORES, SALISBURY ROAD, BREAMORE SP6 2EA

DESCRIPTION: Use as one dwelling; new windows to front and rear

DECISION: Granted Subject to Conditions

Cllr Turner gave an update following his attendance at the committee meeting on 16/10/2018 in respect of application 18/11019. It was felt that the decision taken by NFDC was out of line with the process followed by another former commercial property in the village.

c) Tree Works Applications: Nil received

Further information in relation to treeworks can be found at

http://www.newforestnpa.gov.uk/planning_category/tree-work-applications/

d) Other Planning Matters:

The Clerk advised that a possible breach is still being investigated and will report further at next meeting.

Other decisions in relation to planning and tree works applications are reflected on Appendix 1.

Parishioners are reminded to report any concerns in relation to breaches of planning online via the NFDC website at <http://www.newforest.gov.uk/article/13705/Enforcement> or contact Clerk.

18.134 Roads & Ditches:

- a) To receive update and report new concerns: The trash screen at North Street is now fitted. Improved signage in relation to Breamore Mill Bridge is still on schedule to be looked at by HCC in this financial year.
- b) To receive update in relation to safety measures on the A338 - As ref 18.131 above, NFDC has advised that an SDR (a black box which will record speeds along the A338) is to be deployed in the village later in the year. The Clerk has been advised that double white lines will only be extended if visibility is poor. However Hampshire Highways have suggested that they may explore the option of painted dragons teeth (such as those done in Michelever). Recent road painting undertaken in Brook was also raised as a possibility, although it was noted that this was a parish funded initiative. It is hoped that plans to improve road safety will be formulated in January 2019 with work beginning in next financial year.

Parishioners are reminded to report any Highways concerns online via the HCC website at <http://www3.hants.gov.uk/roadproblems> or contact Clerk.

18.135 Hedges and Footpaths: The Clerk advised that consideration must be given to cutting lists prior to February 2019 with the HCC contract currently out for tender.

In relation to FP17 - Landowner has applied for diversion and there will be a consultation period in the future. HCC has cut vegetation on disused railway path (although this excess vegetation has not been taken away) and is also aware of flytipping. The members asked that the clerk should ask for the excess vegetation to be removed from the disused railway footpath so that walkers may use it safely.

Parishioners are reminded to report any concerns in relation to Rights of Way online via the website at <https://www.hants.gov.uk/landplanningandenvironment/rightsofway/reportaproblem> or contact Clerk.

Parishioners are also reminded to report any concerns in relation to fly tipping online via the NFDC website at <http://www.newforest.gov.uk/article/7937/Fly-tipping> or contact Clerk.

18.136 Parish Lengthsman: The lengthsman's last visit was on 5th November 2018. Cllr Turner to provide an update at next meeting. Members and parishioners are reminded to forward new tasks to Cllr Turner for his next visit. It was noted that Cllr Turner has repaired bin by bus stop and members expressed their thanks.

18.137 Constitutional Relationship between Breamore Parish Council and Hulse Hall Management Committee:

- The Chairman gave an update. Advice has now been received from ACRE, with model trust document received providing further guidance. Draft Terms of Reference documentation is being prepared and will be discussed by the working groups of Parish Council and Hulse Hall Management Committee members at their future meeting (which is to be arranged shortly). It was noted that the status of trustees requires clarification with separate trustee meetings to be held in the future. The urgent work required to the porch pillars was raised and quotations are to be forwarded to the trustees for their consideration.
- Donation towards insurance. Following a request received by the Chairman, the members **RESOLVED** a donation of £500 should be forwarded to Hulse Hall Management Committee.

18.138 Correspondence: The Clerk presented an overview of correspondence (Appendix 1) to councillors. Consultation periods were highlighted and attention was drawn to the following:

- 14 - The members agreed that they did not wish to attend a meeting with HARAHA at the present time
- 38, 43 and 72 - All correspondence from Hampshire Police to be forwarded to Cllr Harling
- 70 - Quadrennial Parish and Town Council Elections - 2 May 2019 - Estimates of Costs to Parishes - Noted accordingly
- 74 - New Forest Verderers Election 2018 - Noted accordingly

18.139 Financial report: Up to date Financial Statement forwarded to the Council (Appendix 2) by the Clerk

- Income** - NFDC - 2nd Half of Precept - £2200
- Expenditure:** The members **RESOLVED** to approve the following cheques and they were signed accordingly (as per Appendix 2)

Cheque No	Payee	Details	TOTAL COST
417	Hampshire Legal Services	Legal Advice - Options Paper	£572.40
421	Victoria Eden	Clerk's salary - October 2018 and November 2018, and postal expenses	£296.66
422	Fordingbridge Town Council	Parish Lengthsman Materials	£5.10
423	Community Action Hampshire	Model Trust Document	£20.00
424	Hulse Hall	Donation towards insurance	£500.00

- Draft Budget - Forwarded for member's consideration prior to approval at the December meeting.

18.140 Reports of Parish Council Representatives and Meetings attended:

- a) **Hulse Hall:** Cllr Bowen gave an update. The landowner confirmed that tree pruning works could go ahead although it was noted that the dead tree near the bus stop requires investigation. Recent concerns relating to rubbish collection now addressed. Future events include carol singing on 19th December 2018
- b) **Police Liaison:** Cllr Harling gave an update. There are concerns about the effectiveness of using 101 to report crime and Chairman is to forward parish council concerns to the Police Commissioner. Research to be undertaken further to the reporting of road accidents in the village.
- c) **NF Consultative Panel:** Nil to report
- d) **NW Quadrant:** Nil to report
- e) **AONB:** Nil to report
- f) **NFALC Meeting:** Nil to report
- g) **Rook, Dodington and Johnson Charities:** Nil to report
- h) **Flood Warden Report:** Nil to report

18.141 Matters on next agenda: Approval of Budget; Precept 2019-2020; Grant Aid requests

18.142 Date of Next Meetings:

- The following dates were agreed for 2019 and will be reconfirmed at the Parish Council Annual Meeting following the parish council elections:
7th January 2019; 4th March 2019; 13th May 2019; 1st July 2019; 2nd September 2019;
4th November 2019
- It was agreed for the next ordinary parish council meeting to be held on Monday 7th January 2019 at 7.30pm in Hulse Hall.

The Chairman closed the meeting at 9.08pm.

Minutes, including appendices and other documentation, can also be found on our website:
www.breamore.gov.uk

These are draft minutes until approved at the next meeting.

Appendix 1 - Correspondence 04.09.2018 - 05.11.2018

Ref.	Date Received	Delivery Method	Received From	Details	Meeting date / Deadline / Consultation Period
1	04.09.2018	Email	Ringwood and Fordingbridge Footpath Society	Update	
2	05.09.2018	Email	Cranborne Chase AONB	Cranborne Chase AONB: Our Bid for Dark Sky Reserve Status	
3	05.09.2018	Email	Ringwood and Fordingbridge Footpath Society	Waymark newsletter	

4	05.09.2018	Email	Hampshire Highways	Concerns re safety due to speeding on A338	
5	05.09.2018	Email	NFNPA - Treeworks	CONS/18/0712 - MARSHLANDS, THE MARSH, BREAMORE, SP6 2EJ - Raise No Objections	
6	06.09.2018	Email	ICO	Latest news from the ICO	
7	07.09.2018	Email	NFDC Planning	EN /18/0497	
8	07.09.2018	Email	NFNPA - Planning	PLANNING COMMITTEE MEETING OF THE NFNPA	18.09.2018
9	10.09.2018	Email	NFDC	Universal Credit advice	
10	11.09.2018	Email	ICO	Data Protection Renewal	23.10.2018
11	11.09.2018	Email	Parish Cllr	Example of highways safety lines in Hampshire	
12	11.09.2018	Email	Breamore News and Views	Clerk's copy to be collected from shop	
13	17.09.2018	Email	NFDC	Safer New Forest Conference - Booking Information	12.11.2018
14	17.09.2018	Email	Hyde Parish Council	HARAH - Joint meeting with the new rural housing enabler	
15	18.09.2018	Email	HALC	Business Changes Announcement	
16	18.09.2018	Email	HALC	Invitation - SCOTTISH AND SOUTHERN ELECTRICITY NETWORKS STAKEHOLDER WORKSHOPS	03.10.2018 - 04.10.2018
17	19.09.2018	Email	HALC	Invitation: CPRE Hampshire Rural Affordable Housing Conference	06.11.2018
18	20.09.2018	Email	HCC	Your new edition of Your Hampshire is here!	
19	21.09.2018	Email	HCC	Customer Contact Review - Town and Parish Councillor and Clerk online survey	05.10.2018
20	24.09.2018	Email	NFALC	New Forest Gridiron 100 Cycling Event - 14th October 2018	
21	24.09.2018	Email	NFALC	NFDC - Public Event Notification at BROCKENHURST COLLEGE, LYNDHURST ROAD, BROCKENHURST, SO42 7ZE	30.09.2018
22	24.09.2018	Email	Hampshire Legal Services	Update re Hulse Hall	
23	25.09.2018	Email	NFDC	Silent Soldiers	

24	25.09.2018	Email	NFDC	2nd Half of Precept 2018-2019	
25	26.09.2018	Email	NFDC	Forward Plan - October 2018	
26	26.09.2018	Email	NALC	NALC Newsletter	
27	26.09.2018	Email	HCC	Hampshire County Permit Scheme (HCPS)	
28	26.09.2018	Email	NF Citizens Advice	AUTUMN NEWSLETTER	
29	26.09.2018	Email	NFDC - Planning	Committee Notification - Planning Application 18/11019 - 10.10.2018	08.10.2018
30	27.09.2018	Email	ACRE	Deed of Trust Document and confirmation re 09.10.2018	
31	27.09.2018	Email	HALC	HALC 71st AGM	10.11.2018
32	28.09.2018	Email	ACRE	Invoice re model deed of trust document	
33	30.09.2018	Email	Chairman	Hulse Hall Committee Minutes - 20th August 2018	
34	01.10.2018	Email	NFDC	Taxi licence revoke upheld after appeal	
35	01.10.2018	Email	NFNPA	Parish Update - Historic Route and Past Pathways Project	
36	02.10.2018	Email	HALC	Chief Executives Bulletin	
37	02.10.2018	Email	Freshwater Habitats Trust	Still want to get New Forest Water News?	
38	02.10.2018	Email	Hampshire Police	Police and Crime Commissioner publishes Road Safety Report	
39	03.10.2018	Email	HALC	Dale Valley Training Course Information: Lantra Awards Basic Tree Survey & Inspection Course - 23rd November 2018	
40	03.10.2018	Email	NFNPA	NFNPA FULL AUTHORITY MEETING 11 OCTOBER 2018	
41	03.10.2018	Email	HCC	Customer Contact Review for the Hampshire County Council - Parish and Town Council DISCUSSION GROUP	
42	03.10.2018	Email	NFNPA - Treeworks	Decisions - CONS18/0791 - WHEELWRIGHTS COTTAGE, SALISBURY ROAD, BREAMORE, SP6 2EA - Raise No Objections	

43	04.10.2018	Email	Hampshire Police	Scamnesty - campaign update from the office of the Police and Crime Commissioner	
44	04.10.2018	Email	NFDC	Update on SDR deployment	
45	04.10.2018	Email	ICO	Latest news from the ICO	
46	05.10.2018	Email	NFALC	NFALC Agenda - 18.10.2018	
47	05.10.2018	Email	Fordingbridge Town Council	Lengthsman extra days	
48	05.10.2018	Email	New Forest Disability	APM invite	29.10.2018
49	05.10.2018	Email	NFNPA	New Forest Community Heritage Fair	06.11.2018
50	08.10.2018	Email	HALC	Chief executive's bulletin - NALC	
51	08.10.2018	Email	HALC	NALC Spring Conference 2018	
52	08.10.2018	Email	Fordingbridge Rotary	Fordingbridge Rotary Quiz Night	16.11.2018
53	08.10.2018	Email	NFNPA - Planning	PLANNING COMMITTEE MEETING OF THE NFNPA	16.10.2018
54	09.10.2018	Email	NFDC	Invitation to NFDC's Armistice Commemoration - Monday, 12 November 2018	
55	09.10.2018	Email	Go New Forest	Go New Forest Open Day - 17th October	
56	09.10.2018	Email	NF Citizens Advice	AUTUMN NEWSLETTER	
57	09.10.2018	Email	Wiltshire Council	Proposed Changes to the draft WHSAP	09.11.2018
58	09.10.2018	Email	HALC	HALC October Newsletter	
59	09.10.2018	Email	HCC	Your Hampshire	
60	09.10.2018	Email	Hulse Hall Management Committee	Request for annual donation - insurance	
61	10.10.2018	Email	NFDC	Websites - Downtime - 10/10/18 - 10.00am	
62	10.10.2018	Email	HALC	NALC Legal Update	
63	12.10.2018	Email	NFDC Enforcement	EN/18/0497 LIONS LODGE, SALISBURY ROAD, NORTH CHARFORD, SP6 2DS	

64	12.10.2018	Email	HALC	National Assembly Circular 4 - Notice of Vacancy on NALC Policy Committee	
65	12.10.2018	Email	HALC	NALC AGM Circular 2 - Agenda and Papers, NALC AGM, Wednesday, 31 October 2018	
66	12.10.2018	Email	Friends of the New Forest	New Forest Walking Festival	
67	15.10.2018	Email	HALC	NALC DIS 933 and Funding Bulletin	
68	15.10.2018	Email	HALC	Chief executive's bulletin	
69	16.10.2018	Email	NFDC	Breamore Table Tennis Club	
70	17.10.2018	Email	NFDC	Quadrennial Parish and Town Council Elections - 2 May 2019 - Estimates of Costs to Parishes	
71	18.10.2018	Email	HALC	Dale Valley Training Course Information: Lantra Awards Basic Tree Survey & Inspection Course - 7th December 2018	
72	19.10.2018	Email	Hampshire Police	The Community Remedy	
73	20.10.2018	Email	Freshwater Habitats Trust	News and updates from the New Forest Catchment Partnership	
74	22.10.2018	Email	Verderers	New Forest Verderers Election 2018	
75	22.10.2018	Email	HALC	Hampshire ALC 71st AGM - Saturday 10th November 2018 - Holiday Inn Winchester - FOC	
76	24.10.2018	Email	Action Hampshire	Notice of Action Hampshire AGM - Thursday, 15 November	
77	25.10.2018	Email	HALC	NALC Spring Conference 2019 - London - 11 February 2019	
78	26.10.2018	Email	NFNPA	RAPC Meeting on 5 November 2018	
79	29.10.2018	Email	NFDC	Fees And Charges-Free Parking (Christmas 2018)	
80	29.10.2018	Email	ACRE	Are you happy with our service?	
81	29.10.2018	Email	HALC	2018/19 Auditing Information	
82	29.10.2018	Email	Downton Link	Agenda for 7.11.18	
83	30.10.2018	Email	Freshwater Habitats Trust	New Forest Water Forum Event 15th November	

Breamore Parish Council

Financial Statement Prepared for Meeting dated 5th November 2018

	Total all balances :	£9,944.13	
	Balances as at :		
	Bank of Ireland Account		
		£9,944.13	
	Payments since last meeting date	3rd September 2018	
Cheque No	Payee	Details	TOTAL COST
415	Victoria Eden	Clerk's salary - August 2018 and September 2018, with home working allowance (£287.02); travelling expenses (£25.56) and postal expenses (56p)	£313.14
416	Lynne Aggas	Expenses - Training - Chairing Skills	£25.65
418	Breamore News and Views	Donation	£100.00
420	ICO	Data Protection renewal - Amended due to fee increase <i>(cheque 419 cancelled)</i>	£40.00
	Items for payment	5th November 2018	
Cheque No	Payee	Details	TOTAL COST
421	Victoria Eden	Clerk's salary - October 2018 and November 2018, with home working allowance (£287.02); travelling expenses (£8.52) and postal expenses (£1.12)	£296.66
422	Fordingbridge Town Council	Parish Lengthsman Materials	£5.10
423	Action Hampshire	Model Document costs	£20.00
424	Hulse Hall	Donation towards insurance	£100.00
417	Hampshire Legal Services	Legal Advice - Options Paper	£572.40
	Receipts since last meeting date	3rd September 2018	
Date	Received From	Details	
27.09.2018	NFDC	2nd half of precept	£2,200.00