



# BREAMORE PARISH COUNCIL

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## **Minutes of the Parish Council Meeting of BREAMORE PARISH COUNCIL Held in Hulse Hall on Monday 3rd September 2018 at 7.30pm**

**PRESENT:** Cllr Lynne Aggas in the Chair, Cllrs Michael Hulse, Hilary Bowen, Paul Harling and Peter Turner with Vicky Eden (Clerk) and 1 member of the public in attendance.

**18.108 Attendance Register and Apologies for Absence:** Attendance Register completed by those present, Apologies were received and accepted from Cllr Swift

**18.109 Declarations of interest:** No declarations of interest were declared.

**18.110 Minutes of previous meetings on 02/07/2018 and 23/07/2018:** Following a review of the minutes, it was then unanimously **RESOLVED** that both these sets of minutes be accepted as an accurate record and were duly signed by the Chairman.

**18.111 Matters arising from previous minutes not appearing as agenda items:**

1. Parish Council email addresses – Password information forwarded to all members not currently using parish council emails and it is anticipated that all members will be using parish council email addresses by next meeting. Clerk to forward log on information accordingly.
2. Breamore Stocks - Research from the Hampshire Records Office suggest that the stocks have been previously located on the other side of the hedge in the school grounds. Clerk to undertake further research to ascertain if this was the original location of the stocks

**18.112 Public Participation Session:** A resident reiterated concerns about excessive speeding on the road leading out of Breamore towards Fordingbridge and asked the Parish Council to consider extending the double white no overtaking line. This matter was further discussed under item 18.114.

**18.113 Planning**

**a) Planning Applications:**

**APPLICATION NO: 18/11019**

**TYPE: Full Planning Permission**

**SITE: THE OLD PINE STORES, SALISBURY ROAD, BREAMORE SP6 2EA**

**DESCRIPTION: Use as one dwelling; new windows to front and rear**

Following discussion, the members **RESOLVED** the following in relation to the above planning application:

PAR4: We recommend **REFUSAL**, for the reasons listed.

1. The members are disappointed with comments in the Officer's Report as the application is contrary to NFDC planning policy DM24 in relation to the loss of village amenities in rural locations

2. The property should be marketed as a retail concern at a commercial rate prior to applying for change of use as it would be disappointing to see the remaining retail premises disappear from the village
3. There are concerns in relation to lack of parking for a residential property
4. The application is contrary to the Breamore Village Design Statement, particularly Planning Policy DW-E21 - Shop fronts in Conservation Areas
5. Further to the change of use of The Old Forge (16/10602) the members will continue to seek to keep commercial and retail properties in the village and will support any future enforcement action.

Clerk to advise NFDC accordingly.

**b) Tree Works Applications:**

**Case Ref:** CONS/18/0791  
**Proposed Works:** Prune 1 x Willow tree  
**Site Address:** Wheelwrights Cottage, Salisbury Road, Breamore, SP6 2EA

It was agreed to leave the decision in relation to this application to the tree officer.

Further information in relation to treeworks can be found at

[http://www.newforestnpa.gov.uk/planning\\_category/tree-work-applications/](http://www.newforestnpa.gov.uk/planning_category/tree-work-applications/)

**Other Planning Matters:**

The Clerk advised that a possible breach had been reported following sighting of breeze blocks erected at rear of property

An extension of time until 17th September 2018 has been granted in relation to 18/10659 - Roberts Cottage - to address conservation concerns.

Other decisions in relation to planning and tree works applications are reflected on Appendix 1.

Parishioners are reminded to report any concerns in relation to breaches of planning online via the NFDC website at <http://www.newforest.gov.uk/article/13705/Enforcement> or contact Clerk.

**18.114 Roads & Ditches:**

- a) To receive update and report new concerns: The trash screen at North Street is still not fitted. Hampshire Highways has been contacted accordingly. A pothole on Woodgreen Road has been verbally reported to Clerk but is showing as completed online. Further research to be undertaken. Effectiveness of online reporting to be discussed with County Cllr Heron at next meeting.
- b) To receive update in relation to safety measures on the A338: In his capacity as governor at Breamore Primary School, Cllr Swift has forwarded an email update advising that the school is now working towards accreditation under the Modeshift STARS scheme and will prepare a travel plan accordingly. The Traffic Management team at Hampshire Council has agreed to look again at the question of whether a School Crossing Point would be helpful and a survey is being undertaken to that end. They are also planning to improve the lineage outside the school and to add 20 mph advisory signs to the flashing lights. The members agreed that, in principle, they would be happy to consider funding further signage subject to affordability and the Clerk has requested both an idea of costs and an update on improved signage in relation to Breamore Mill Bridge from HCC accordingly. NFDC has advised that an SDR (a black box which will record speeds along the A338) may be deployed in the village later in the year and the Clerk will chase further information on traffic accidents that have occurred in the village, liaising with County Cllr Heron when necessary as this is an ongoing agenda item.

Parishioners are reminded to report any Highways concerns online via the HCC website at <http://www3.hants.gov.uk/roadproblems> or contact Clerk.

**18.115 Hedges and Footpaths:** Cllr Turner and Clerk met with the Countryside Access Team on 13th August 2018. The Annual Cutting List was discussed and it was agreed that next year's list will be reassessed to reflect changing priorities. However, it was noted that there will be difficulty in rotating footpaths on this List on an yearly basis as the length of each path is taken into consideration. The Countryside Access Team also suggested that cuts could be moved to May with Waymark then taking over maintenance. FP18 has now been cut by the lengthsman although it was suggested that the kissing gate could be removed due to erection of fence to allow for easier maintenance and it was also queried whether stile still required at other end of the footpath. Landowner to consider accordingly.

Concerns were expressed in relation to FP14 including the barbed wire around stile, level access needing to be restored and that a viable diversion should now be applied for. Landowner is also aware.

Fordingbridge Town Council are also looking to use the parish lengthsman to maintain the disused railway line from Fordingbridge to Breamore, although HCC will be accessing overhanging branches in the autumn. Future use of Community Payback to assist with the maintenance of this path was also discussed and Clerk to research accordingly.

Parishioners are reminded to report any concerns in relation to Rights of Way online via the website at <https://www.hants.gov.uk/landplanningandenvironment/rightsofway/reportaproblem> or contact Clerk.

Parishioners are also reminded to report any concerns in relation to fly tipping online via the NFDC website at <http://www.newforest.gov.uk/article/7937/Fly-tipping> or contact Clerk.

**18.116 Parish Lengthsman:** The lengthsman's last visit was on 13<sup>th</sup> August 2018 and Cllr Turner provided an update:

- Vegetation on FP18 cleared
- Signage installed on tree on Marsh
- Vegetation tidied around village centre

There is still an rolling worksheet and Cllr Turner will liaise with Fordingbridge Town Council in relation to the maintenance of the railway line.

The parish lengthsman's next visit will be on 5th November 2018 and members and parishioners are reminded to forward new tasks to Cllr Turner accordingly. It was noted that the village gateway from Salisbury into Breamore is not visible and landowner will investigate accordingly. Cllr Turner also advised that he would repair bin by bus stop prior to the parish lengthsman's next visit.

The parish lengthsman role is currently out to tender and the Clerk will advise members of outcome shortly.

#### **18.117 Constitutional Relationship between Breamore Parish Council and Hulse Hall**

**Management Committee:** The Chairman provided an update and advised that a working group comprising of members of both organisations has now been formed and that a meeting will be held later in the autumn. Further research is being undertaken with guidance being sought from ACRE (Action with Communities in Rural England), other village halls which have recently undertaken constitutional changes to be in line with modern regulations and former chairmen (with a meeting arranged on 11th September 2018)

Hampshire Legal Services have been advised that their further service is not required at the present time and will forward an invoice accordingly. Costs confirmed as £477 (exclusive of VAT)

**18.118 Signage in village:** Concerns have been received in relation to condition of signage in the village (including rights of way, highways and private land). The landowner confirmed that he is aware of the condition of the Mizmaze signage and is looking into restoration accordingly. Countryside Access Team is also aware of problems with Rights of Way signage. Chairman and

clerk to check condition of all signage prior to next meeting and report back. Residents are reminded that any issues relating to Highways signage may be reported online via the HCC website at <http://www3.hants.gov.uk/roadproblems> or contact Clerk.

**18.119 First World War Centenary:** NFDC has contacted parish councils to see if they are arranging events to commemorate the 100 year anniversary of the World War One. The members confirmed that they were happy to support other events in the local area.

**18.120 Training:** The members **RESOLVED** that the Chairman could attend Introduction to Appraisals on 13th November 2018 at a cost of £40 (excl. VAT). Cllr Swift will attend ‘The Knowledge and Core Skills’ workshop on 14th November 2018 as agreed in earlier meeting.

**18.121 Regulatory Documentation:** The members **RESOLVED** to adopt the updated Standing Orders which detailed GDPR and Transparency Code changes.

**18.122 Correspondence:** The Clerk presented an overview of correspondence (Appendix 1) to councillors. Consultation periods were highlighted and attention was drawn to the following:

- Consultation - New Forest District (Outside the National Park) Consultation on Supplementary Planning Documents - 6 July to 30 September 2018
- Consultation - Southampton Clean Air Zone ending on 13th September 2018
- New Forest Walking Festival - 13th October 2018 to 28th October 2018. The Clerk advised that the U3A had been in contact about the Parish Walk and would direct them to the information on [www.breamore.gov.uk](http://www.breamore.gov.uk) accordingly, although it was noted that these details may be updated in the future.
- Consultation - Local government – 2019/20 Council Tax Referendum Principles ending on 18th September 2018
- Survey - National Highways and Transport (NHT) Public Satisfaction ending on 28th September 2018
- Pitch Maintenance in drought conditions
- Safer New Forest Conference on Monday 12 November 2018
- Annual Canvass poster from NFDC to be put on noticeboard
- Flood and Water Management poster to be put on noticeboard, website and forwarded to the parish magazine with a reminder to parishioners to maintain ditches.

**18.123 Financial report:** Up to date Financial Statement forwarded to the Council (Appendix 2) by the Clerk

**a. Income** - Clerk’s taxation 2017-2018 refund - £189.90

**b. Expenditure:** The members **RESOLVED** to approve the following cheques and they were signed accordingly (as per Appendix 2)

Cheque No	Payee	Details	TOTAL COST
415	Victoria Eden	Clerk's salary - August 2018 and September 2018, and postal expenses	£287.58
416	Lynne Aggas	Expenses - Training - Chaining Skills	£25.65
417	Hampshire Legal Services	Legal Advice - Options Paper - Preauthorised as awaiting invoice	£572.40
418	Breamore News and Views	Donation - Amount <b>RESOLVED</b> by all members	£100.00
419	ICO	Data Protection renewal - Preauthorised as awaiting invoice	£35.00

Cllr Turner left the meeting at 8.58pm

#### 18.124 Reports of Parish Council Representatives and Meetings attended:

- a) **Hulse Hall:** Cllr Bowen gave an update. Two meetings held on 16th July 2018 and 20th August 2018. In relation to maintenance, the Committee looked at the lighting on 2nd September 2108 as another bulb has gone and oven has been serviced. Cleaning rota also in place and service water outside hall now resolved. Cider pressing event being planned following successful summer BBQ. Apple trees do require trimming in the Orchard. Bookings are a little low due to such a hot summer. Booking fees are currently being reviewed.

Cllr Turner rejoined the meeting at 9.05pm

- b) **Police Liaison:** Cllr Harling reiterated that residents must report all break ins to outside buildings to ensure that Hampshire Police statistics are correct. This is to be highlighted in Parish magazine if space available together with dates of PCSO May's surgery dates in Woodgreen Community Shop. Notice to be diarised so that it is displayed early summer on an annual basis.
- c) **NF Consultative Panel:** Nil to report
- d) **NW Quadrant:** Nil to report as meeting held on 3rd September 2018
- e) **AONB:** Nil to report
- f) **NFALC Meeting:** Nil to report.
- g) **Rook, Dodington and Johnson Charities:** Nil to report
- h) **Flood Warden Report:** Nil to report

**18.125 Matters on next agenda:** Budget; update on working group progress; County Cllr at next meeting to provide update on watercourses and highways; Archiving; meeting dates

**18.126 Date of Next Meeting:** It was agreed for the next ordinary parish council meeting to be held on Monday 5th November 2018 at 7.30pm in Hulse Hall.

The Chairman closed the meeting at 9.18pm.

Minutes, including appendices and other documentation, can also be found on our website:

[www.breamore.gov.uk](http://www.breamore.gov.uk)

*These are draft minutes until approved at the next meeting.*

Appendix 1 - Correspondence 03.07.2018 - 03.09.2018					
Ref.	Date Received	Delivery Method	Received From	Details	Meeting date / Deadline / Consultation Period
1	03.07.2018	Email	Fordingbridge Town Council	Travellers in Fordingbridge	
2	03.07.2018	Email	Hampshire Legal Services	Retainer Letter	

3	03.07.2018	Email	HALC	Request for advice re publication of minutes and Declarations of Interest	
4	03.07.2018	Email	Breamore Resident	Breamore Footpaths	
5	04.07.2018	Email	NALC	NALC Newsletter	
6	04.07.2018	Email	Fordingbridge Town Council	Fordingbridge Playscheme poster	
7	04.07.2018	Email	NFDC	Cabinet agrees proposal to get more council homes faster	
8	04.07.2018	Email	Hampshire Legal Services	Draft Options Review	
9	04.07.2018	Email	Hulse Hall Management Committee	Potential water leak outside of Hulse Hall	
10	05.07.2018	Email	ICO	Latest news from the ICO	
11	05.07.2018	Email	NFNPA	NEW FOREST NATIONAL PARK AUTHORITY FULL AUTHORITY MEETING 12 JULY 2018	
12	06.07.2018	Email	NFNPA	PLANNING COMMITTEE MEETING OF THE NEW FOREST NATIONAL PARK AUTHORITY 17 JULY 2018	26.07.2018
13	06.07.2018	Email	NFDC - Planning	Notification of new Planning Application 18/10753 - OUTWICK FARM, OUTWICK, BREAMORE SP6 2BT	
14	06.07.2018	Email	NFDC - Planning	Preliminary Briefing - Planning Application 18/10753	
15	09.07.2018	Email	NFDC - Planning	New Forest District (Outside the National Park) Consultation on Supplementary Planning Documents - 6 July to 30 September 2018	30.09.2018
16	09.07.2018	Email	Breamore Parish councillor	Tree on The Marsh	

17	09.07.2018	Email	Hulse Hall Management Committee	Hulse Hall Costings	
18	10.07.2018	Email	NFDC	NFDC at this year's New Forest Show	
19	11.07.2018	Email	NFDC	Southampton Clean Air Zone consultation	13.09.2018
20	11.07.2018	Email	NFALC	Shared Forest article for distribution to parishes	
21	11.07.2018	Email	NFALC	NFALC Agenda - 19.07.18	
22	12.07.2018	Email	NFDC - Planning	Decision on Planning Application 18/10367 - OUTWICK FARM, OUTWICK, BREAMORE SP6 2BT - Granted Subject to Conditions	
23	12.07.2018	Email	NFDC - Planning	Decision on Planning Application 18/10366 - OUTWICK FARM, OUTWICK, BREAMORE SP6 2BT - Granted Subject to Conditions	
24	12.07.2018	Email	Breamore Parish Councillor	School Crossing request form	
25	13.07.2018	Email	Charity Commission	Changes to updating your charity's details - Hulse Hall	
26	13.07.2018	Email	Hampshire Legal Services	Hulse Hall Options Review	
27	16.07.2018	Email	Christchurch and East Dorset Councils	Christchurch and East Dorset Councils Local Plan – Housing and Affordable Housing SPD Revised Draft consultation	03.09.2018
28	16.07.2018	Email	Wessex Cancer	Zero to Hero: Will you become a Wessex Hero?	
29	16.07.2018	Email	Christchurch and East Dorset Councils	Christchurch and East Dorset Councils Local Plan – Housing and Affordable Housing SPD Revised Draft consultation	03.09.2018

30	16.07.2018	Email	NFDC - Planning	TEN - 7876 THE OLD CHAPEL, THE MARSH, BREAMORE, FORDINGBRIDGE, SP6 2EL	28.07.2018
31	16.07.2018	Email	Hulse Hall Management Committee	Agenda 16.07.2018	
32	18.07.2018	Email	HCC	REMINDER: Street lighting, supported passenger transport services and the concessionary travel scheme consultation	05.08.2018
33	18.07.2018	Email	NALC	NALC Newsletter	
34	18.07.2018	Email	Breamore Parish councillor	Breamore Mill Bridge	
35	19.07.2018	Email	NALC	Star Council Awards	
36	19.07.2018	Email	Breamore Resident	Mizmaze signage	
37	19.07.2018	Email	HALC	Village of the Year 2018	
38	20.07.2018	Email	HALC	HALC July E-Update	
39	20.07.2018	Email	Breamore News and Views	Request for Donation	
40	21.07.2018	Email	Do The Numbers Ltd	Sad news about Steven Lugg	
41	24.07.2018	Email	Countryside Access Team - HCC	Reporting a problem with a footpath in Breamore 035/18/2 cams 21805	
42	24.07.2018	Email	HALC	Consultation: Bye Laws on Sites of Special Scientific Interest (SSSI's)	10.08.2018
43	24.07.2018	Email	NFALC	NFALC minutes - 19.07.2018	
44	25.07.2018	Email	HCC	URGENT REMINDER: Street lighting, supported passenger transport services and the concessionary travel scheme consultation	05.08.2018
45	25.07.2018	Email	NFDC	SID Deployments Chaser	



46	25.07.2018	Email	Breamore Parish Councillor	Enquiry Raised - Enquiry 21379763 - Breamore Bridge	
47	25.07.2018	Email	NFDC	New Forest Walking Festival	13.10.2018 - 28.10.2018
48	27.07.2018	Email	Hulse Hall Management Committee	Hulse Hall Committee Minutes from 16th July meeting	
49	27.07.2018	Email	HALC	Booking Confirmation - An Introduction to Appraisals - 13/11/2018-10.00-12.30	
50	28.07.2018	Email	Forest Living	Affordable Housing query	
51	30.07.2018	Email	HALC	Steven's Funeral Arrangements	17.08.2018
52	30.07.2018	Email	Breamore Resident	Advice re history of Breamore Parish Council	
53	31.07.2018	Email	HALC	Local government – 2019/20 Council Tax Referendum Principles	18.09.2018
54	31.07.2018	Email	Fordingbridge Town Council	Lengthsman Poster	31.08.2018
55	01.08.2018	Email	Hampshire Highways	National Highways and Transport (NHT) Public Satisfaction survey	28.09.2018
56	02.08.2018	Email	ICO	Latest news from the ICO	
57	03.08.2018	Email	NFNPA - Treeworks	CONS/18/0712 - Marshlands, The Marsh, Breamore, Fordingbridge, SP6 2EJ - Prune 1 x Beech tree	10.08.2018
58	06.08.2018	Email	Selectra	UK Government Smart Meters Rollout 2020	
59	06.08.2018	Email	Breamore Resident	Update re footpaths	
60	07.08.2018	Email	Fordingbridge Town Council	Using lengthsman re disused railway line	
61	07.08.2018	Email	NFDC	SID deployments for August 2018 - SPC and BPC only	
62	08.08.2018	Email	NFDC	SDR deployments - BPC and SPC	
63	09.08.2018	Email	HCC	Your new edition of Your Hampshire has arrived!	

64	13.08.2018	Email	HALC	Councillor Commission Round Table Event - 5th September - 13.00-15.00 - Eastleigh SO50 9FD	
65	14.08.2018	Email	Breamore Residents	Update re FP18	
66	15.08.2018	Email	NFDC	Pitch Maintenance in Drought Conditions	
67	16.08.2018	Email	HALC	Rural Affordable Housing Conference - 6th November 2018 - Winchester	
68	16.08.2018	Email	Action Hampshire	Small is Beautiful but Challenging - Action Hampshire Conference and AGM - 15 November	
69	16.08.2018	Email	NALC	LCR Autumn 2018 Survey	10.09.2018
70	17.08.2018	Email	NFDC - Planning	Preliminary Briefing - Planning Application 18/11019 - Old Pine Stores	
71	17.08.2018	Email	Hampshire Legal Services	Hulse Hall - Options Review - Closure of file and costs to date	
72	17.08.2018	Email	Breamore Enquiry	Request for info re affordable housing	
73	20.08.2018	Email	HALC	Funding Opportunities	
74	20.08.2018	Email	NFDC	Work starts on new cemetery in Calshot	
75	21.08.2018	Email	NFDC	Safer New Forest Strategy Group - Monday 3 September, 2.00 p.m.	
76	21.08.2018	Email	NFNPA - Treeworks	CONS/18/0791 - Wheelwrights Cottage, Salisbury Road, Breamore, SP6 2EA - Prune 1 x Willow tree	17.09.2018
77	22.08.2018	Email	NFNPA - Planning	Decision on Planning Application 18/10753 - OUTWICK FARM, OUTWICK, BREAMORE SP6 2BT - Granted Subject to Conditions	
78	23.08.2018	Email	NFNPA	NW Quadrant Meeting Agenda	03.09.2018
79	24.08.2018	Email	NFDC	First World War Centenary	

80	24.08.2018	Email	NFNPA	NF Consultative Panel meeting on Thursday 6 September 2018	
81	28.08.2018	Email	NFDC	Safer New Forest Conference - Monday 12 November 2018	
82	29.08.2018	Email	ACRE	Further advice re village halls	
83	29.08.2018	Email	NF Citizens Advice	FRESH NEW OFFICE FOR CITIZENS ADVICE NEW FOREST	
84	30.08.2018	Email	NFDC	Annual Canvass	
85	03.09.2018	Email	HALC	Flood and Water Management poster	

**Breamore Parish Council**

**Financial Statement Prepared for Meeting dated 3rd September 2018**

	Total all balances :	£8,221.50	
	Balances as at :		
	<b>Bank of Ireland Account</b>		
		£8,221.50	
	Payments since last meetings dates :	02/07/2018 and 23/07/2018	
<b>Cheque No</b>	<b>Payee</b>	<b>Details</b>	<b>TOTAL COST</b>
413	Victoria Eden	Clerk's salary - June 2018 and July 2018, with home working allowance (£287.02); transparency code overtime (3.5 hours - £35.95) and postal expenses (£5.59)	£328.56
414	HALC	Training Costs - Chairing Skills	£72.00
	Items for payment	3rd September 2018	
<b>Cheque No</b>	<b>Payee</b>	<b>Details</b>	<b>TOTAL COST</b>
415	Victoria Eden	Clerk's salary - August 2018 and September 2018, with home working allowance (£287.02); travelling expenses (£25.56) and postal expenses (56p)	£313.14
416	Lynne Aggas	Expenses - Training - Chairing Skills	£25.65
417	Hampshire Legal Services	Legal Advice - Options Paper - Preauthorised as awaiting invoice	£572.40
418	Breamore News and Views	Donation	TBC
419	ICO	Data Protection renewal - Preauthorised as awaiting invoice	£35.00
	Receipts since last meeting date :	02/07/2018 and 23/07/2018	
<b>Date</b>	<b>Received From</b>	<b>Details</b>	
07.06.2018	Vicky Eden	Taxation 2017-2018	£189.90