



# BREAMORE PARISH COUNCIL

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## **Minutes of the Parish Council Meeting of BREAMORE PARISH COUNCIL Held in Hulse Hall on Monday 7th January 2019 at 7.30pm**

**PRESENT:** Cllr Lynne Aggas in the Chair, Cllrs Simon Cain, Paul Harling, and Anthony Swift with Vicky Eden (Clerk) and 1 member of the public in attendance (*leaving after 18.147*).

**18.143 Attendance Register and Apologies for Absence:** Attendance Register completed by those present. Apologies received and accepted from Cllrs Turner and Hulse.

**18.144 Declarations of interest:** Cllr Harling declared an interest in 18/11633 (*18.149*). Cllr Swift also advised that he was renting accommodation to the residents of the property involved in the accident on 7th December 2018 (*18.154*)

**18.145 Minutes of previous meeting on 05/11/2018:** Following a review of the minutes, the clerk amended item 18.139 c to reflect January and not December meeting. The financial statement was also amended to reflect the correct donation of £500 towards Hulse Hall insurance. It was then unanimously **RESOLVED** that this set of minutes be accepted as an accurate record and were duly signed by the Chairman.

**18.146 Matters arising from previous minutes not appearing as agenda items:**

1. Parish Council email addresses - Set up information has been forwarded to two members who are not yet using their parish council email address.
2. Training - Cllr Swift attended the Knowledge and Core Skills on 14/11/2018 and Cllr Aggas attended Appraisals Training on 13/11/2018

**18.147 Public Participation Session:** A resident spoke in relation to the possible rerouting of FP17 prior to the submission of a formal application and explained the reasons for wanting such changes to the original footpath. Concerns about rerouting footpaths were expressed by the Parish Council. Members were also invited to visit the site prior to a formal consultation period. Clerk to research consultation process and report back.

**18.148 Report by Cty Cllr - County Cllr Heron not present.**

**18.149 Planning**

**a) Planning Applications:**

**APPLICATION NO: 18/11633**

**TYPE: Listed Building Alteration**

**SITE: OLD FORGE, SALISBURY ROAD, BREAMORE SP6 2EA**

**DESCRIPTION: Retention of timber staircase as installed (Application for Listed Building Consent)**

Following discussion, the members **RESOLVED** the following in relation to the above planning application:

**PAR 4 - We recommend REFUSAL, for the reasons listed.**

- The members are very disappointed that there has been a disregard for the planning process with alterations not adhering to the original permission granted.
- It is noted that the Conservation Officer has raised concerns that the external appearance of the property has been affected.

**b) Planning Application Decisions**

**APPLICATION NO: 18/10817**

**SITE: SHEPHERDS COTTAGE, RECTORY LANE, BREAMORE SP6 2EH**

**DESCRIPTION: Demolition and re-instatement of coal bunker; re-instate stable door**

**DECISION: Granted Subject to Conditions**

**c) Tree Works Applications:**

**Case Ref: CONS/18/1275**

**Proposed Works: Fell and prune a variety of trees as per tree report supplied.**

**Site Address: Breamore House, Upper Street, Breamore, SP6 2DF**

It was agreed to leave decision to Tree Officer. Further information in relation to treeworks can be found at [http://www.newforestnpa.gov.uk/planning\\_category/tree-work-applications/](http://www.newforestnpa.gov.uk/planning_category/tree-work-applications/)

**d) Other Planning Matters:** The Clerk advised that a possible breach EN/18/0497 is still being investigated and is in contact with NFDC accordingly. A concern was raised about rubbish in field leading to Burgate and it was agreed that this matter would be raised when County Cllr Heron present.

Parishioners are reminded to report any concerns in relation to breaches of planning online via the NFDC website at <http://www.newforest.gov.uk/article/13705/Enforcement> or contact Clerk.

**18.150 Roads & Ditches:**

- To receive update and report new concerns: A tarmac lane near Dodington Cottage is in a poor state of repair and research is to be undertaken to see if this lane is adopted. There are also concerns that ditches are not being cleared sufficiently to reduce flooding in the village. The Flood Warden has advised that he is looking into such concerns (*see 18.158 h*).
- To receive update in relation to safety measures on the A338 - SDR deployment took place in November 2018 and data forwarded to parish councillors has confirmed that there is a speeding problem within the village. Clerk to liaise with County Cllr Heron in relation to arranging a site meeting as detailed in meeting minutes dated 5th November 2018. Members also highlighted that the Parish Council may need to fund further safety signage on the entrances to the village to encourage drivers to slow down. Parishioners are reminded to report any Highways concerns online via the HCC website at <http://www3.hants.gov.uk/roadproblems> or contact Clerk.

**18.151 Hedges and Footpaths:**

- Possible changes to FP17 following letter from resident: *See 18.147*
- To consider footpaths to be cut in 2019: The Clerk advised the footpaths that have previously been on the cutting list. It was agreed that this list needed to be reviewed so that more frequently used footpaths are scheduled to have annual cuts. After discussion, the following footpaths are to be reflected on the list:
  - FP18, FP19, FP10 and FP9

The Clerk is to contact the Countryside Access Team and arrange site meeting if necessary.

**c) Any new concerns**

Parishioners are reminded to report any concerns in relation to Rights of Way online via the website at <https://www.hants.gov.uk/landplanningandenvironment/rightsofway/reportaproblem> or contact Clerk.

Parishioners are also reminded to report any concerns in relation to fly tipping online via the NFDC website at <http://www.newforest.gov.uk/article/7937/Fly-tipping> or contact Clerk.

**18.152 Parish Lengthsman:** The lengthsman's last visit was scheduled to be on 7th January 2019 and Cllr Turner to provide an update at next meeting. Members and parishioners are reminded to forward new tasks to Cllr Turner for the lengthsman's next visit on 4th March 2019.

**18.153 Constitutional Relationship between Breamore Parish Council and Hulse Hall Management Committee:** Cllr Swift gave an update following a positive meeting between the parish council and Hulse Hall Management Committee working groups on 13th December 2018. A draft Terms of Reference was discussed and it was noted that the Parish Council, as sole trustee, is to hold future trustee meetings. A further working group meeting is to be organised in the near future, with update to follow at next parish council meeting.

**18.154 Repair to Bus Shelter following accident on 7th December 2018:** The Clerk advised that the parish council insurance company had been informed of the accident in which a lorry had crashed into a resident's cottage - the bus shelter owned by the parish council was joined onto this property and has now been demolished. At present the parish council insurance company is liaising with the homeowner's insurance company and loss adjustor. Some parish council street furniture has been destroyed. The Clerk is to ask if a new rubbish bin could be provided by NFDC. Hulse Hall Management Committee is also to be contacted to see if the Parish Council could use their noticeboard whilst a new one is purchased and located in the parish. Cllr Harling is to contact Hampshire Police for an update into the accident.

**18.155 Notice of Clerk's intention to resign by summer 2019:** Clerk has advised that she would like to leave her role by summer 2019. Recruitment process is to begin in March 2019.

**18.156 Correspondence:** The Clerk presented an overview of correspondence to councillors. Consultation periods were highlighted and attention was drawn to the following:

- 6th November 2018 - New Forest District (Outside The National Park) Local Plan 2016-2036 Part 1: Planning Strategy - Submission To The Secretary Of State
- 21st November 2018 - Future Woodgreen village shop community beat surgeries - 26th January, 23rd February, 23rd March, 20th April, 18th May, 15th June, 13th July, 10th August, 7th September, 5th October, 2nd November, 30th November, 28th December. These dates are subject to change depending on any shift pattern changes that may occur and at times PCSO May may not be able to attend due to operational needs.
- 21st November 2018 - Declaration of Uncontested Election - Verderers
- 26th November 2018 - Cranborne Chase AONB and the Heritage Lottery Fund Landscape Partnership Scheme - Request for letters of support for an exciting and innovative £2.5 M programme of 20 projects
- 7th December 2018 - Town and Parish Council Spring Workshop - 5.45pm - 8.30pm on 13th March 2019 - Invite to a Highways & Transport themed Town & Parish Council event.
- 14th December 2018 - Rural Affordable Housing - Breamore - Response to enquiry in relation to mutual exchanges on rural exception site affordable housing schemes
- 17th December 2018 - Letter to Parish & Town Councils from the Hampshire Countryside Access Forum
- 6th January 2019 - Resignation of Cllr Bowen. The Chairman advised that she had received Cllr Bowen's resignation and the Clerk advised NFDC accordingly. A notice is to be displayed on a noticeboard in the parish and website. Cllr Bowen was thanked for all her hard work on behalf of Breamore Parish Council. As a vacancy has arisen within six months of the date when the Councillor would have retired following the Council's next "ordinary" election there is no opportunity for electors to request that the vacancy is filled by an election. However, the Council may, if it wishes, co-opt to fill the vacancy for the

period until then, but is under no obligation to do so. It was agreed that the casual vacancy should be advertised and parish councillors were encouraged to contact interested residents in the parish. It was noted that a second parish council representative is now required for Hulse Hall Management Committee.

- NFNPA Volunteer Fair to be held on 27th January 2019 - <https://www.newforestnpa.gov.uk/event/new-forest-national-park-volunteer-fair-2019/>

**18.157 Financial report:** Up to date Financial Statement forwarded to the Council by the Clerk

a. **Income** - Nil

b. **Expenditure:** The members **RESOLVED** to approve the following cheques and they were signed accordingly

Cheque No	Payee	Details	TOTAL COST
426	Victoria Eden	Clerk's salary - December 2018 and January 2019, with home working allowance (£287.02); toner expenses (£38.78) and postal expenses (£2.24)	£328.04
427	HALC	Introduction to Appraisals Training	£48.00
428	HALC	Knowledge & Core Skills Training	£108.00
429	SLCC	Membership renewal	£45.34
430	Lynne Aggas	Expenses - Training on 13/11/2018	£25.55

**c&d. Budget & Precept request** - Documentation prepared by the Clerk was presented to the members. The Parish Council considered the documentation, discussing its budgetary requirements for the financial year 2019/2020 and whether any changes to the precept were required. It was noted that sufficient monies must be in place for contingency funds and capital projects. The members **RESOLVED** to adopt the budget and, as the budget prepared for the year estimates an increase in overall expenditure of 15% (£660), it was agreed that the precept request should be increased by that amount.

The following **MOTION** was then proposed:-

**Breamore Parish Council should increase its precept request by 15% to £5060 to meet future expected expenditure.**

This motion was then put to the vote and **RESOLVED** unanimously. The budget document is to be reviewed on a regular basis.

e. **Grant Aid Requests:** To be discussed at March meeting

**18.158 Reports of Parish Council Representatives and Meetings attended:**

a) **Hulse Hall:** As the Chairman had been unable to attend last meeting, nil to report

b) **Police Liaison:** Nil to report

c) **NF Consultative Panel:** Nil to report

d) **NW Quadrant:** The Chairman attended the meeting on 3rd December 2018, which focused on affordable housing

e) **AONB:** Nil to report

f) **NFALC Meeting:** Future meeting on 17th January 2019. Clerk hopes to attend

g) **Rook, Dodington and Johnson Charities:** Nil to report

h) **Flood Warden Report:** The flood warden has advised that he has been notified of a need to ask some local residents to clear the water way approaching the A338 and will take this up as soon as he can. Members are concerned of the need to clear specific

ditches throughout the village and leaflets are to be forwarded to relevant homeowners accordingly. If possible, a notice is to be placed in parish magazine.

**18.159 Matters on next agenda:** Annual Parish Meeting, recruitment of new clerk, co-option of new member, grant aid requests

**18.160 Date of Next Meeting:** It was agreed for the next ordinary parish council meeting to be held on Monday 4th March 2019 at 7.30pm in Hulse Hall.

The Chairman closed the meeting at 10pm.

Minutes, including appendices and other documentation, can also be found on our website:  
[www.breamore.gov.uk](http://www.breamore.gov.uk)

*These are draft minutes until approved at the next meeting.*

**Breamore Parish Council**

**Financial Statement Prepared for Meeting dated 7th January 2019**

	<b>Bank of Ireland Account</b>		
		£8,551.52	
	Payments since last meeting:	5th November 2018	
<b>Cheque No</b>	<b>Payee</b>	<b>Details</b>	<b>TOTAL COST</b>
421	Victoria Eden	Clerk's salary - October 2018 and November 2018, with home working allowance (£287.02); travelling expenses (£8.52) and postal expenses (£1.12)	£296.66
422	Fordingbridge Town Council	Parish Lengthsman Materials	£5.10
423	Action Hampshire	Model Document costs	£20.00
424	Hulse Hall	Donation towards insurance	£500.00
425	Hampshire Legal Services	Legal Advice - Options Paper	£572.40
	Items for payment	7th January 2019	
<b>Cheque No</b>	<b>Payee</b>	<b>Details</b>	<b>TOTAL COST</b>
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429	SLCC Membership renewal	Membership renewal	£45.34
430	Lynne Aggas	Expenses - Training on 13/11/2018	£25.55
	Receipts since last meeting:	5th November 2018	
<b>Date</b>	<b>Received From</b>	<b>Details</b>	